DRIVER INFORMATION SHEET

Driver

Name _____ Date of Birth _____
Address _____ Driver's License # _____
_____ Date of Expiration _____
Phone # _____

Vehicle That Will Be Used

Name of Owner _____ Model of Vehicle _____
Address of Owner _____ Make of Vehicle _____
_____ Year of Vehicle _____
License Plate # _____ Date of Expiration _____
Registration Expiration Date_____

If more than one vehicle is to be used, the aforementioned information must be provided for each vehicle.

Insurance Information

When using a privately-owned vehicle, the insurance coverage is the limit of the insurance policy covering that specific vehicle.

Insurance Company_____ Policy # _____

Date of Policy Expiration _____ Liability Limits of Policy* _____
*(*Please note: The minimal, acceptable liability limit for privately-owned vehicles is $100,000/$300,000)*

In order to provide for the safety of our students or other members of the parish and those we serve, we must ask each volunteer driver to list all accidents or moving violations they have had in the past five years:

_____
_____
_____

Please be aware that as a volunteer driver, your insurance is primary. There is a policy that would offer additional liability protection should a claim exceed the limits of your policy.

Certification

I certify that the information given on this form is true and correct to the best of my knowledge. I understand that as a volunteer driver, I must be 21 years of age or older, possess a valid driver's license, have the proper and current license and vehicle registration, and have the required insurance coverage in effect on any vehicle used to transport students. I agree that I will refrain from using a cell phone or any other electronic device while operating my vehicle.

_____ _____
Signature **Date**

VOLUNTEER DRIVERS

According to the Diocese of San Diego, volunteer drivers must be 21 years of age or older, possess a valid driver's license, possess a proper and current license and vehicle registration, and have the required insurance coverage in effect on any vehicle used. Volunteer drivers will be required to provide the location with a copy of their driver's license, registration, and insurance coverage. Each location has the authority to require a DMV (Department of Motor Vehicles) report for any volunteer driver to ensure a volunteer is qualified to be a volunteer driver.

Volunteer drivers, also known as non-owned autos, are not covered under the certificate of coverage afforded to the Diocese of San Diego. It is imperative to verify that all volunteer drivers complete the Volunteer Driver Form. Please be aware that as a volunteer driver, the volunteer's insurance is primary should there be an accident.

In an effort to reduce the incidents of volunteer driver accidents an online training course has been designed and should be taken by any volunteer drivers throughout the Diocese of San Diego.

Should you have any questions, please feel free to contact me directly at the number listed below.

Robert Blodgett
Claims / Risk
Manager 5/20/2019