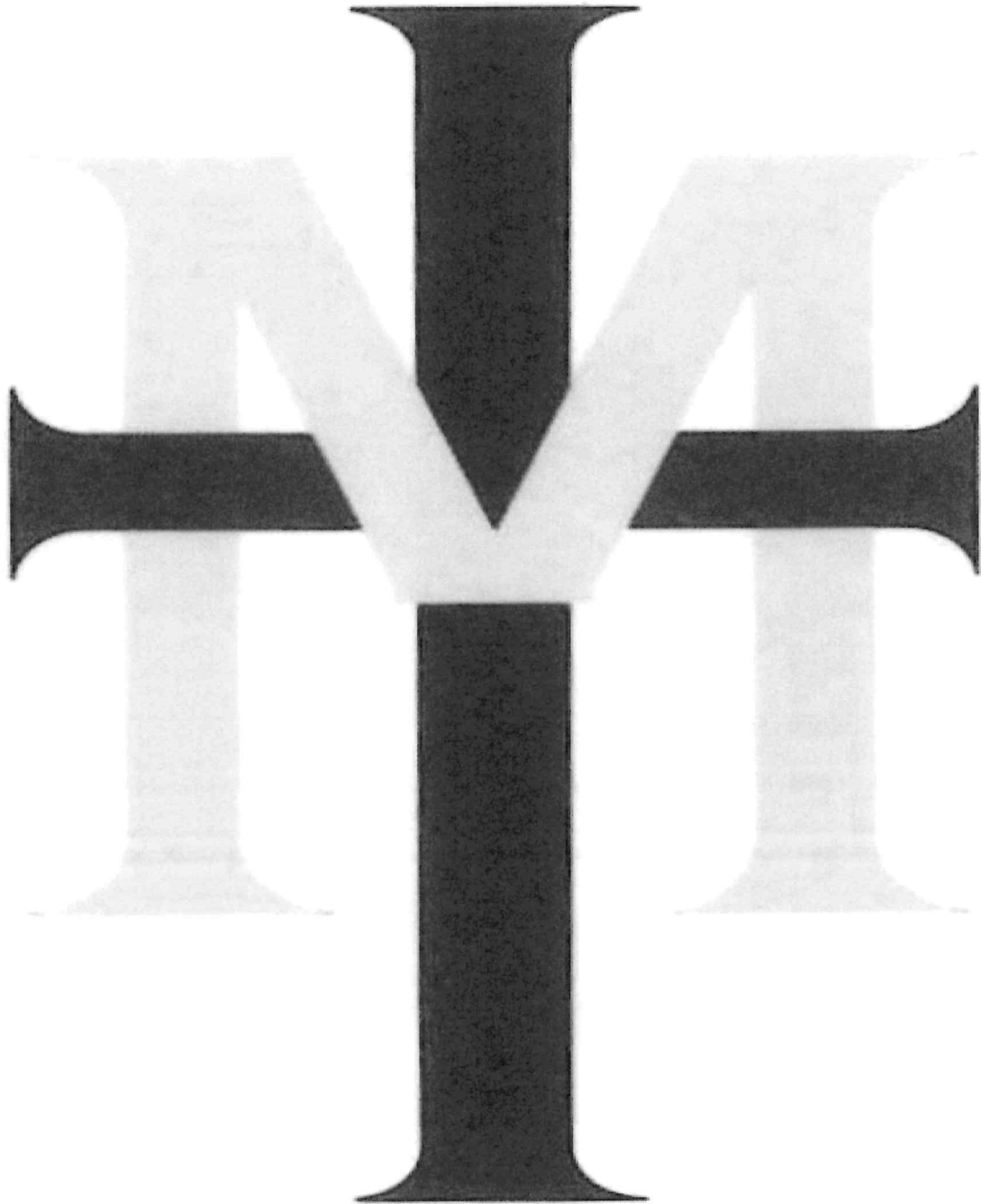


School of the Madeleine Preschool



**Preschool Prospective
Student Application Packet
2026-2027**

MADELEINE PRESCHOOL

1875 Illion Street, San Diego, CA 92110 • (619) 276-6545 x226

Thank you for your interest in Madeleine Preschool. We are delighted to invite you to register your child for the 2026-2027 school year. Our 3-year-old, 4-year-old, and full-day Junior Kindergarten programs are an integral part of the School of the Madeleine's elementary community.

For more than thirty years, our Catholic preschool has joyfully served children ages 3 to 5 years old. We are dedicated to nurturing each child's spiritual, academic, social, emotional, and physical growth. At Madeleine Preschool, we strive to glorify God by providing a warm, caring environment where every child can develop his or her unique, God-given potential.

Application Information

An application fee of \$90.00 (per preschool family) and your completed application form with the required documents are to be sent to the school office. Please be sure to sign and date the application. Incomplete application packets will not be processed and may be returned for completion. The \$90 application fee is non-refundable after acceptance.

- 1) Please include photocopies of the following documents with the Student Application form:
 - a) State-issued birth certificate
 - b) Baptismal certificate
 - c) Immunization record

(All photocopies MUST be included with the application; please supply your own copies, as we are unable to make copies in the office.)

Applications are considered according to the following guidelines:

- a) Families with baptized Catholic siblings currently enrolled at the School of the Madeleine
- b) Registered and supporting parishioners of St. Mary Magdalene at least one year prior to application date
- c) Existing school families with a sibling who is not baptized Catholic
- d) Non-supporting registered parishioners and baptized Catholic parishes
- e) All others

Ability of the school to meet the needs of a particular student is always a consideration. Within the above listed categories, the school reserves the right to select the appropriate candidate(s).

Acceptance

Acceptance and waitlist letters for the 3-Year-Old Preschool will be mailed to families in early March. Applicants for the 4-Year-Old Program and Junior Kindergarten Program will participate in a brief preschool assessment as part of the application process. Appointments for these assessments will be scheduled in mid-February through early March. After all assessments are completed, acceptance and/or waitlist letters will be sent in mid-March, based on the number of preschool spots available. If a space is not immediately available, your child will remain on the waitlist for any future openings that may arise.

Sincerely,

Dana Davalos, Principal

Josefina Fennessey, Preschool Director

School of the Madeleine Preschool Application 2026–2027

1875 Illion Street
San Diego, CA 92110
(619) 276-6545 x226

STUDENT INFORMATION

Application Date: _____
Child's Full Name: _____ Birth Date: _____ Gender: ☐ M ☐ F
Home Address: _____ City: _____ Zip: _____
Home Phone: _____ Primary Email: _____

FAMILY / PARENT INFORMATION

Mother/Guardian: _____ Occupation: _____
Employer: _____ Cell: _____ Email: _____
U.S. Citizen: ☐ Yes ☐ No Alumni of School of the Madeleine: ☐ Yes ☐ No

Father/Guardian: _____ Occupation: _____
Employer: _____ Cell: _____ Email: _____
U.S. Citizen: ☐ Yes ☐ No Alumni of School of the Madeleine: ☐ Yes ☐ No

Marital Status: _____
☐ Catholic ☐ Non-Catholic Parish Name: _____ Envelope #: _____
Baptism Date: _____ Church: _____ City: _____ State: _____

PROGRAM SELECTION:

Please select your top three choices in order of preference:

- ☐ 5 Full Days (M–F) ☐ 3 Full Days (M/W/F) ☐ 2 Full Days (T/Th)
☐ 5 Half Days (M–F) ☐ 3 Half Days (M/W/F) ☐ 2 Half Days (T/Th)
(Full Day Program runs 8:00 AM – 4:00 PM; Full Day pick-up between 2:30–4:00 PM)
(Half Day Program runs 8:00 AM – 11:30 AM)

ADDITIONAL INFORMATION

Siblings currently attending School of the Madeleine: _____
How did you hear about our program? _____

SIGNATURE

Parent/Guardian Signature: _____ Date: _____

OFFICE USE ONLY – Date Fee Paid: _____ Check #: _____ Received By: _____ Visit/Tour: _____

MADELEINE PRESCHOOL

Tuition Schedule

2025 - 2026

	<u>Monthly</u>	<u>Annually</u>
2 Half Days/Week		
Morning - Tues/Thurs 8:00AM-11:30AM	\$350.00	\$3,500.00
3 Half Days/Week		
Morning - Mon/Wed/Fri 8:00AM-11:30AM	\$400.00	\$4,000.00
5 Half Days/Week		
Morning - Mon-Fri 8:00AM-11:30AM	\$560.00	\$5,600.00
2 Full Days/Week (*AM Curriculum/PM Rest Time)		
Tues/Thurs 8:00AM-4:00PM	\$550.00	\$5,500.00
2 Full Days/Week (*4 yrs. only AM Curriculum/PM Curriculum)		
Tues/Thurs 8:00AM-4:00PM	\$650.00	\$6,500.00
3 Full Days/Week (*AM Curriculum/PM Rest Time)		
Mon/Wed/Fri 8:00AM-4:00PM	\$700.00	\$7,000.00
3 Full Days/Week (*4 yrs. only AM Curriculum/PM Curriculum)		
Mon/Wed/Fri 8:00AM-4:00PM	\$800.00	\$8,000.00
5 Full Days/Week (*AM Curriculum/PM Rest Time)		
Mon-Fri 8:00AM-4:00PM	\$980.00	\$9,800.00
5 Full Days/Week (*4 yrs. only AM Curriculum/PM Curriculum)		
Mon-Fri 8:00AM-4:00PM	\$1,080.00	\$10,800.00

*Madeleine Preschool offers two options for full day students in the four-year-old program:
option 1 morning curriculum/afternoon rest time followed by afternoon activities or
option 2 morning curriculum with a shorter rest time followed by afternoon curriculum/activities.

Lunchtime Fees

Lunchtime in Preschool is at 11:30AM. If your child is enrolled in our half day program and you wish him/her to stay late for lunchtime, the cost is \$6.00 per day. Your child may stay for lunch but half day pick-up is **NO LATER** than 12:00PM. You will receive a bill early each month for lunch fees incurred for the previous month. These fees are to be paid separately from the monthly tuition.

Tuition Schedule

Tuition is paid in ten monthly payments from July to April. All families are required to sign a contract and payment plan that commits them to monthly payments. Tuition is due on the first of the month and a late charge is assessed after the tenth. Madeleine Preschool uses “Blackbaud Tuition” (a payment management system) for all tuition payments. There will be a \$56.00 charge annually to set up a family account.

Extra Hours

No after school day care is available at Madeleine Preschool. The after school day care is provided by the YMCA for Kindergarten – 8th grade.

A fee of \$1.00 per minute is charged for late pickup after 4:00PM, and after 12:00PM on minimum days.

**MADELEINE PRESCHOOL FULL DAY
3-YEAR-OLD CLASS DAILY SCHEDULE**

8:00-8:35AM	Welcome Activities - Free-Explorer
8:35-8:40AM	Clean Up Time
8:40-9:00AM	Circle Time: Daily Theme
9:00-9:30AM	Outdoor Play
9:30-9:35AM	Hand Washing/Prayer
9:35-9:55AM	Morning Snack
9:55-10:35AM	Morning Curriculum Block: Math, Science, Language, Art, & Religion
10:35-11:05AM	Outdoor Play
11:05-11:25AM	Circle Time: Music Movement
11:25AM	Hand Washing/Prayer/ Half Day Pick-Up
11:30-11:50AM	Lunch
11:50-12:15AM	Free Explorer
12:15-12:20PM	Clean Up
12:20-12:40PM	Gathering/Story Time
12:40-2:25PM	Rest Time
2:25-2:30PM	Wake-Up/Put bedding Away
2:30-2:45PM	Afternoon Snack
2:45PM-4:00PM	Afternoon Activities/Parent Pick-Up

MADELEINE PRESCHOOL 4-YEAR-OLD
DAILY SCHEDULE *(with rest time)*

8:00-8:20AM	Welcoming Activities – Free Explorer
8:20-8:55AM	Outdoor Play
8:55-9:25AM	Circle Time: Daily Theme
9:25-9:30AM	Hand Washing/Prayer
9:30-9:45AM	Morning Snack
9:45-10:00AM	Outdoor Play
10:05-10:55AM	Morning Curriculum Block: Math, Science, Language, Art, Letter Recognition, Sequencing, Sorting, Classifying, Manipulative, Religion
10:55-11:10AM	Circle Time: Music Movement
11:10-11:30AM	Outdoor Play
11:30-11:35AM	Hand Washing/Prayer
11:35-12:05PM	Lunch
12:05-12:40PM	Gathering/Story Time
12:45-2:15PM	Rest Time
2:15-2:25PM	Wake-Up/Put Bedding Away
2:25-2:45PM	Afternoon Snack
2:45-4:00PM	Afternoon Activities/Parent Pick -Up

**MADELEINE PRESCHOOL 4-YEAR-OLD
DAILY SCHEDULE (*with afternoon curriculum*)**

8:00-8:20AM	Welcoming Activities – Free Explorer
8:20-8:55AM	Outdoor Play
9:00-9:30AM	Circle Time
9:30-9:45AM	Outdoor Play
9:45AM	Hand Washing/Prayer
9:45-10:05AM	Morning Snack
10:05-10:55AM	Morning Curriculum: Math, Science, Language, Art, Manipulatives, and Religion
10:55-11:00AM	Clean Up Time
11:00-11:20AM	Circle Time: Music, Movement
11:20-11:30AM	Handwashing/Pray
11:30-12:05PM	Lunch & Outdoor Play
12:05-12:10PM	Hand Washing
12:10-12:55PM	Rest Time
12:55-1:15PM	Circle Time
1:15-2:25PM	Afternoon Curriculum: Math, Science, Language, Art, and Manipulatives
2:25-2:30PM	Clean Up Time
2:30-2:35PM	Hand Washing/Prayer
2:35-2:50PM	Afternoon Snack
2:50-4:00PM	Outdoor Play/Activities/Parent Pick-Up