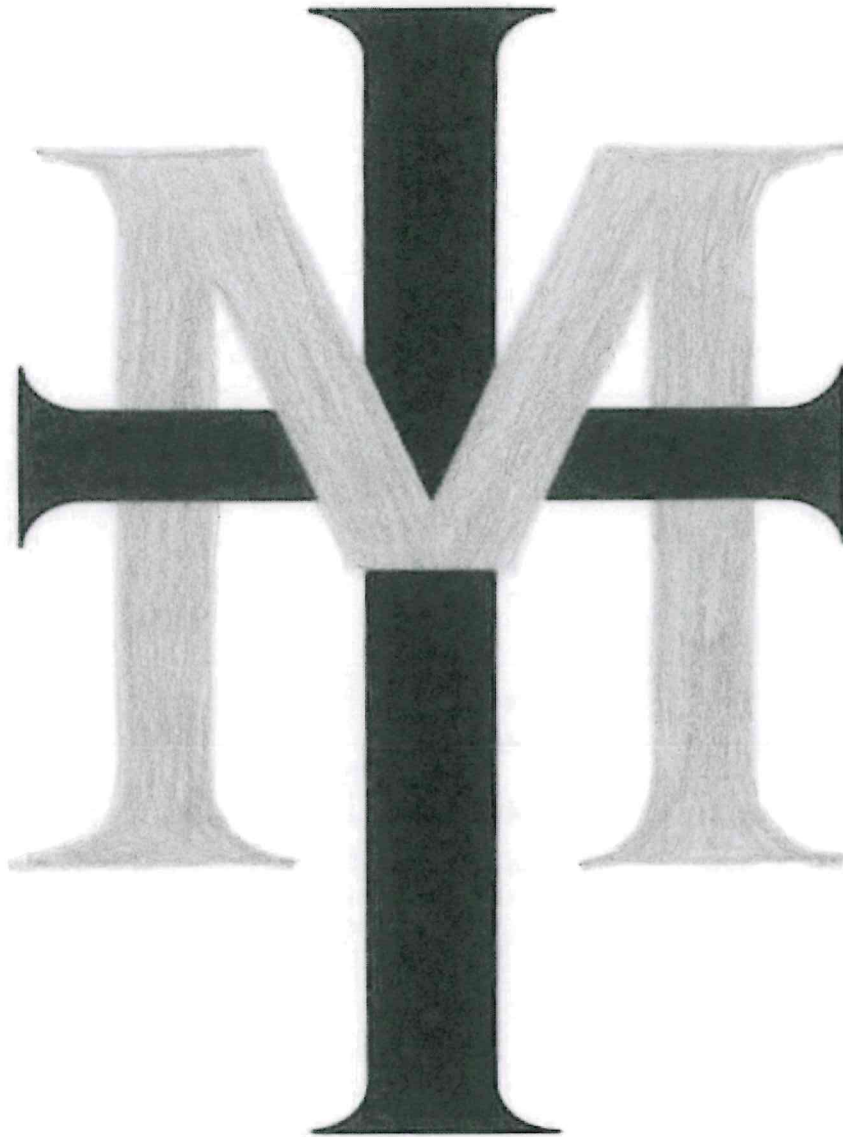


School of the Madeleine Preschool



**Preschool Prospective
Student Application Packet
2025-2026**

MADELEINE PRESCHOOL
1875 Illion Street, San Diego, CA 92110
(619) 276-6545 x 226

Thank you for your interest in Madeleine Preschool. It is our pleasure to invite you to register your child in the Madeleine Preschool for the 2025-2026 school year. Our 3-year old program, 4-year old program and our full day Junior Kindergarten program are part of the School of the Madeleine's elementary school. Our Catholic preschool has been serving children 3 to 5 years old for over thirty years. We are committed to the spiritual, academic, social, emotional and physical development of every child. At Madeleine Preschool, we seek to glorify God by providing a climate of nurturing love in a program designed to help each child develop his/her full God given potential.

Application Information

An application fee of \$90.00 (per preschool family) and your completed application form with the required documents are to be sent to the school office. Please be sure to sign and date the application. Incomplete application packets will not be processed and may be returned for completion. The \$90 application fee is non-refundable after acceptance.

- 1) Photocopies of the following documents must be included with Student Application form:
 - a) State Issued Birth Certificate
 - b) Baptismal Certificate
 - c) Immunization Record

(All photo copies MUST be included with the Application; please supply your own copies, we are unable to make copies in the office).

Applications are considered according to the following guidelines:

- a) Families with baptized Catholic siblings currently enrolled at School of the Madeleine
- b) Registered and supporting parishioners of St. Mary Magdalene at least one year prior to application date
- c) Existing school families with a sibling that is not baptized Catholic
- d) Non-supporting registered parishioners and baptized Catholic parishes
- e) All others

Ability of the school to meet the needs of a particular student is always a consideration. Within the above listed categories, the school reserves the right to select the appropriate candidate(s).

Acceptance

The 3-Year-Old preschool acceptance & waitlist letters will be emailed to families in early March. Applicants for the 4-Year-Old program and the Junior Kindergarten programs are required to participate in a short preschool visit/assessment which is part of the 4-Year-Old preschool application process. Appointments for the preschool visit/assessment will be scheduled for your child in mid-February through early March. After the completion of all assessments acceptance letters and waitlist letters will be emailed in late March. If your child is placed on the preschool waitlist, we will keep your registration check along with your application until a spot becomes available. If you do not want to remain on our waitlist, we will mail back your check and application/documents.

Sincerely,
Dana Davalos, Principal

Josefina Fennessey, Preschool Director

School of the Madeleine
 1875 Illion Street
 San Diego, CA 92110
 (619) 276-6545 x 226

Preschool Application
2025 - 2026
 School Year

School Office Use Only	
Date Fee Paid	
Check #	
Received By	
Visit / Tour	

Student's Last Name _____ Student's First Name _____ Student's Middle Name _____ Application For Grade _____ Application Date _____
 Male _____ Birth Date _____ Birth City _____ Religion _____ Parish Name & Envelope # _____
 Female _____

Home Address _____ City _____ Zip _____ Home Phone _____ Cell Phone Only _____

Prior School _____ Sibling(s) _____ Sibling's School _____ Sibling's Grade _____
 Indicate with a (1st, 2nd & 3rd) the Preferred sessions; based on availability that you want your child to attend.
 ** Morning half day and the full day option are available for the 3-year-old and 4-year-old programs.

8:00 am – 11:30 am Tuesday and Thursday _____ 8:00 am - 4:00 pm Tuesday and Thursday _____
 8:00 am – 11:30 am Monday, Wednesday and Friday _____ 8:00 am – 4:00 pm Monday, Wednesday and Friday _____
 8:00 am – 11:30 am Monday through Friday _____ 8:00 am – 4:00 pm Monday through Friday _____

Sacraments Baptism _____ Significant health / learning concerns and has your child been placed in any special programs: _____

Date Received _____
 Church _____
 City/State _____

Family Information

Marital Status Traditional Father Remarried If Separated or Divorced Child Resides with Mother Father's Religion _____
 Separated Mother Remarried Father or Mother is _____
 Divorced Deceased Shared Custody _____
 Mother's Religion _____

Father's Last Name _____ Mother's Last Name & Maiden Name _____

First _____ MI _____ First _____ MI _____

Address _____ Address _____

City/Zip _____ Address is same as above _____ City/Zip _____ Address is same as above _____

Occupation & Place of Business _____ Occupation & Place of Business _____

Day Phone _____ Eve. Phone _____ Day Phone _____ Eve. Phone _____

E-mail Address _____ US Citizen? Yes No _____ E-mail Address _____ US Citizen? Yes No _____
 Alumni of School of the Madeleine? Yes No _____ Alumni of School of the Madeleine? Yes No _____

Parent /Guardian Signature: _____ Date: _____

MADELEINE PRESCHOOL

Tuition Schedule

2024 - 2025

	<u>Monthly</u>	<u>Annually</u>
2 Half Days/Week		
Morning - Tues/Thurs 8:00AM-11:30AM	\$300.00	\$3,000.00
3 Half Days/Week		
Morning - Mon/Wed/Fri 8:00AM-11:30AM	\$360.00	\$3,600.00
5 Half Days/Week		
Morning - Mon-Fri 8:00AM-11:30AM	\$515.00	\$5,150.00
2 Full Days/Week (*AM Curriculum/PM Rest Time)		
Tues/Thurs 8:00AM-4:00PM	\$435.00	\$4,350.00
2 Full Days/Week (*4 yrs only AM Curriculum/PM Curriculum)		
Tues/Thurs 8:00AM-4:00PM	\$580.00	\$5,800.00
3 Full Days/Week (*AM Curriculum/PM Rest Time)		
Mon/Wed/Fri 8:00AM-4:00PM	\$610.00	\$6,100.00
3 Full Days/Week (*4 yrs only AM Curriculum/PM Curriculum)		
Mon/Wed/Fri 8:00AM-4:00PM	\$675.00	\$6,750.00
5 Full Days/Week (*AM Curriculum/PM Rest Time)		
Mon-Fri 8:00AM-4:00PM	\$920.00	\$9,200.00
5 Full Days/Week (*4 yrs only AM Curriculum/PM Curriculum)		
Mon-Fri 8:00AM-4:00PM	\$980.00	\$9,800.00

***Madeleine Preschool offers two options for full day students in the four-year-old program:
option 1 morning curriculum/afternoon rest time followed by afternoon activities or
option 2 morning curriculum with a shorter rest time followed by afternoon curriculum/activities.**

Lunchtime Fees

Lunchtime in Preschool is 11:30AM. If your child is enrolled in our half day program and you wish him/her to stay late for lunchtime, the cost is \$5.00 per day. Your child may stay for lunch but half day pick-up is **NO LATER** than 12:00PM. You will receive a bill early each month for lunch fees incurred for the previous month. These fees are to be paid separately from the monthly tuition.

Tuition Schedule

Tuition is paid in ten monthly payments from July to April. All families are required to sign a contract and payment plan that commits them to monthly payments. Tuition is due on the first of the month and a late charge is assessed after the tenth. Madeleine Preschool uses “SMART Tuition” (a payment management system) for all tuition payments. There will be a \$56.00 charge annually to set up a family account.

Extra Hours

No after school day care is available at Madeleine Preschool. The before or after school day care is provided by the YMCA for Kindergarten – 8th grade.

A fee of \$1.00 per minute is charged for late pickup after 4:00PM, and after 12:00PM on minimum days.

Madeline Preschool

School of the Madeleine

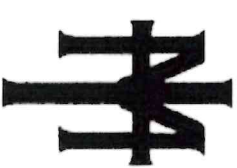


School of the Madeleine is accredited by the Western Association of Schools and Colleges (WASC) and the Western Catholic Educational Association (WCEA).



Madeline Preschool

School of the Madeleine
1875 Ilion Street
San Diego, Ca 92110
www.schoolofthemadeleine.com
Email:
jfennessey@schoolofthemadeleine.com



Mission Statement

The mission of School of the Madeleine: **“Our love is not to be just words or mere talk, but something real and active.”**

1 John: 3:18

Students at School of the Madeleine learn and practice their Roman Catholic faith, discover their strengths, and grow in mind, body, and spirit.



General Information

Madeleine Preschool follows the same guidelines and calendar year as the main school and observes all the same major holidays and vacations as the main school. Madeleine Preschool is not open during the summer. Prior to being accepted to Madeleine Preschool the child needs to be 3 or 4 by September 1st and fully potty trained.

Tuition

Tuition is paid on a ten-month plan from July to April. The monthly tuition is due the first of every month. A tuition contract is signed at the beginning of the school year designating the tuition amount.

Uniforms

All students wear a basic and comfortable preschool uniform. We partner with Dennis Uniform: <https://www.dennisuniform.com/schools/D43>

Programs

Our 3-year-old program focuses on building letter recognition skills that lay the foundation for reading along with building phonemic awareness while learning the ABC's. The program also develops social and emotional skills in a safe, encouraging and loving environment.

The 4-year-old program and the Junior Kindergarten program continue to foster growth in all developmental stages while getting our preschoolers ready for their next stage.

Through interactive learning all of our preschoolers have the opportunity to expand their language arts, communication, problem solving, math, science, Catholic faith, and social/emotional growth.



Program Hours

The Madeleine Preschool is open between the hours of 8:00 am to 4:00 pm. There are half day and full day options along with the choice of attending 5 days, 3 days or 2 days per week.

Snack and Lunch

Madeleine Preschool provides a morning and an afternoon snack. Children staying all day bring their own lunch. We highly encourage healthy lunch options.

Our Teachers and Aides

Our teachers and aides are loving, dedicated and energetic. They set the stage for lifelong learning and encourage the development of positive social skills that children will master as they grow. Our teachers are fully qualified Early Childhood Educators, have Religion Certification and are CPR Certified.

**MADELEINE PRESCHOOL FULL DAY
3-YEAR-OLD CLASS DAILY SCHEDULE**

8:00-8:35AM	Welcome Activities - Free-Explorer
8:35-8:40AM	Clean Up Time
8:40-9:00AM	Circle Time: Daily Theme
9:00-9:30AM	Outdoor Play
9:30-9:35AM	Hand Washing/Prayer
9:35-9:55AM	Morning Snack
9:55-10:35AM	Morning Curriculum Block: Math, Science, Language, Art, & Religion
10:35-11:05AM	Outdoor Play
11:05-11:25AM	Circle Time: Music Movement
11:25AM	Hand Washing/Prayer/ Half Day Pick-Up
11:30-11:50AM	Lunch
11:50-12:15AM	Free Explorer
12:15-12:20PM	Clean Up
12:20-12:40PM	Gathering/Story Time
12:40-2:25PM	Rest Time
2:25-2:30PM	Wake-Up/Put bedding Away
2:30-2:45PM	Afternoon Snack
2:45PM-4:00PM	Afternoon Activities/Parent Pick-Up

MADELEINE PRESCHOOL 4-YEAR-OLD
DAILY SCHEDULE *(with rest time)*

8:00-8:20AM	Welcoming Activities – Free Explorer
8:20-8:55AM	Outdoor Play
8:55-9:25AM	Circle Time: Daily Theme
9:25-9:30AM	Hand Washing/Prayer
9:30-9:45AM	Morning Snack
9:45-10:00AM	Outdoor Play
10:05-10:55AM	Morning Curriculum Block: Math, Science, Language, Art, Letter Recognition, Sequencing, Sorting, Classifying, Manipulative, Religion
10:55-11:10AM	Circle Time: Music Movement
11:10-11:30AM	Outdoor Play
11:30-11:35AM	Hand Washing/Prayer
11:35-12:05PM	Lunch
12:05-12:40PM	Gathering/Story Time
12:45-2:15PM	Rest Time
2:15-2:25PM	Wake-Up/Put Bedding Away
2:25-2:45PM	Afternoon Snack
2:45-4:00PM	Afternoon Activities/Parent Pick -Up

**MADELEINE PRESCHOOL 4-YEAR-OLD
DAILY SCHEDULE (*with afternoon curriculum*)**

8:00-8:20AM	Welcoming Activities – Free Explorer
8:20-8:55AM	Outdoor Play
9:00-9:30AM	Circle Time
9:30-9:45AM	Outdoor Play
9:45AM	Hand Washing/Prayer
9:45-10:05AM	Morning Snack
10:05-10:55AM	Morning Curriculum: Math, Science, Language, Art, Manipulatives, and Religion
10:55-11:00AM	Clean Up Time
11:00-11:20AM	Circle Time: Music, Movement
11:20-11:30AM	Handwashing/Pray
11:30-12:05PM	Lunch & Outdoor Play
12:05-12:10PM	Hand Washing
12:10-12:55PM	Rest Time
12:55-1:15PM	Circle Time
1:15-2:25PM	Afternoon Curriculum: Math, Science, Language, Art, and Manipulatives
2:25-2:30PM	Clean Up Time
2:30-2:35PM	Hand Washing/Prayer
2:35-2:50PM	Afternoon Snack
2:50-4:00PM	Outdoor Play/Activities/Parent Pick-Up