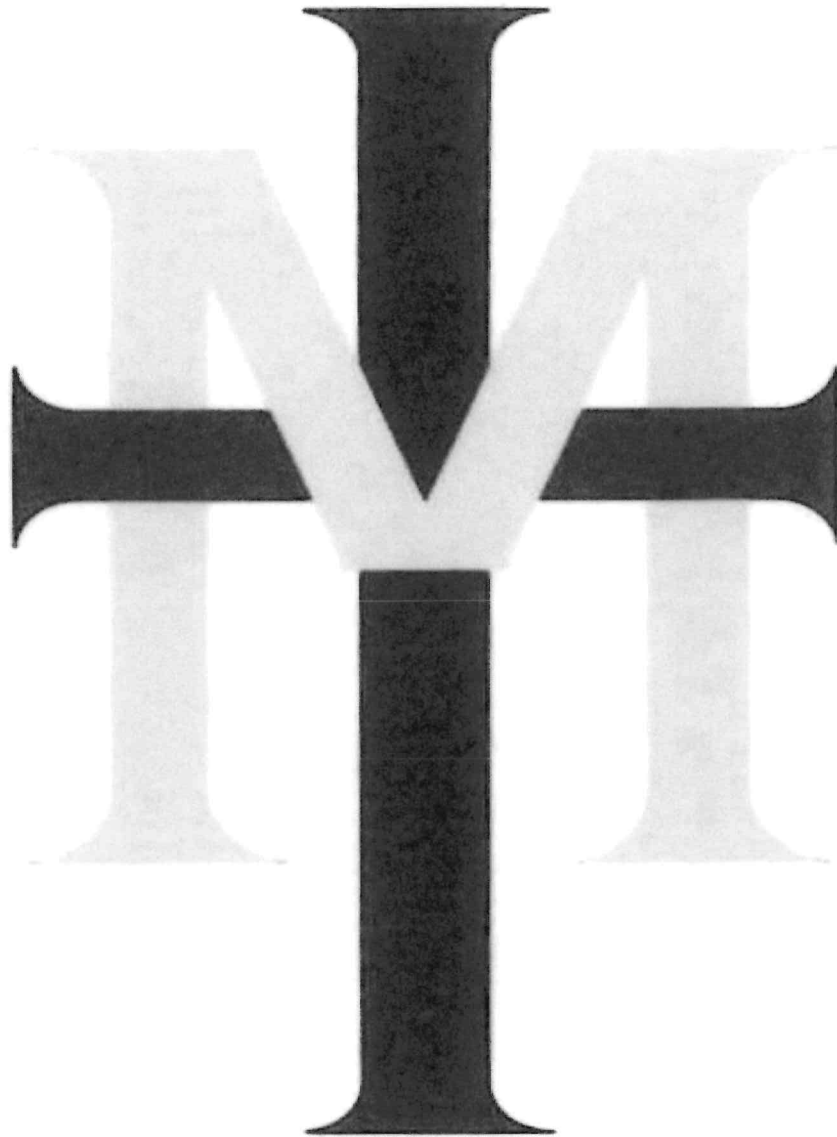


School of the Madeleine Preschool



**Preschool Prospective
Student Application Packet
2024-2025**

MADELEINE PRESCHOOL
1875 Illion Street, San Diego, CA 92110
(619) 276-6545

Dear Parents:

It is our pleasure to invite you to register your child in the Madeleine Preschool for the 2024-2025 school year. Our 3-year old program, 4-year old program and our Junior Kindergarten programs are part of the School of the Madeleine's elementary school. Our preschool has been in existence for thirty years. We are committed to the spiritual, academic, social and physical development of each student. At Madeleine Preschool, we seek to glorify God by providing a climate of nurturing love in a program designed to help each child develop his/her God given potential.

Attached to this packet is an application form, tuition schedule, and program information. An **\$90.00 registration fee** must accompany your application. This fee is non-refundable if your child is accepted into our Preschool.

A. Application

Applications will be accepted only after they are complete. The following records should be attached to the Application Form:

- 1) A \$90.00 non-refundable registration fee (per preschool family)
- 2) A photo-copy of your child's State Certified Birth Certificate
- 3) A photo-copy of your child's yellow immunization card
- 4) A photo-copy of your child's Baptismal Certificate

(All photo copies **MUST** be included with the Application; please supply your own copies, we are unable to make copies in the office).

Applications are considered according to the following guidelines:

Families with baptized Catholic siblings currently enrolled at School of the Madeleine.

Participating and contributing parishioners are Catholic families who for at least one year prior to enrollment (July to June 30th), are registered at St. Mary Magdalene and regularly attend weekly Mass. They participate in the Sacramental life of the parish, as well as support the parish through weekly offerings and volunteer service to the parish and school.

Non-Catholic siblings of currently enrolled School of the Madeleine families.

Catholic applicants of registered, non-supporting parishioners of St. Mary Magdalene and Catholic applicants of other Catholic parishes.

All other interested families depending on space availability.

Ability of the school to meet the needs of a particular student is also a consideration.

B. Acceptance

You will be informed sometime in late March/early April regarding your child's acceptance into Preschool. If you receive a non-acceptance letter, we will return your check.

Sincerely,
Dana Davalos, **Principal**

Josefina Fennessey, **Preschool Director**

School of the Madeleine
 1875 Illion Street
 San Diego, CA 92110
 (619) 276-6545 x 226

Preschool Application
2024 - 2025
 School Year

School Office Use Only	
Date Fee Paid	
Check #	
Received By	
Visit / Tour	

Student's Last Name Male Female Birth Date _____ Birth City _____ Student's First Name _____ Student's Middle Name _____ Application For Grade _____ Application Date _____
 Religion _____ Parish Name & Envelope # _____

Home Address _____ City _____ Zip _____ Home Phone _____ Cell Phone Only _____

Prior School _____ Sibling(s) _____ Sibling's School _____ Sibling's Grade _____
 Indicate with a (1st, 2nd & 3rd) the Preferred sessions; based on availability that you want your child to attend.
 ** Morning half day and the full day option are available for the 3-year-old and 4-year-old programs.

8:00 am - 11:30 am Tuesday and Thursday	8:00 am - 4:00 pm Tuesday and Thursday
8:00 am - 11:30 am Monday, Wednesday and Friday	8:00 am - 4:00 pm Monday, Wednesday and Friday
8:00 am - 11:30 am Monday through Friday	8:00 am - 4:00 pm Monday through Friday

S a c r a m e n t s Baptism _____ Significant health / learning concerns and has your child been placed in any special programs: _____
 Date Received _____
 Church _____
 City/State _____

Family Information

Marital Status Traditional Separated Divorced Father Remarried Mother Remarried Father or Mother is Deceased Child Resides with Mother Child Resides with Father Shared Custody
 Father's Religion _____ Mother's Religion _____

Father's Last Name _____ Mother's Last Name & Maiden Name _____
 First _____ MI _____ First _____ MI _____
 Address _____ Address _____
 City/Zip _____ City/Zip _____ Address is same as above _____

Occupation & Place of Business _____ Occupation & Place of Business _____
 Day Phone _____ Eve. Phone _____ Day Phone _____ Eve. Phone _____

E-mail Address _____ E-mail Address _____
 US Citizen? Yes No US Citizen? Yes No
 Alumni of School of the Madeleine? Yes No Alumni of School of the Madeleine? Yes No

Parent /Guardian Signature: _____ Date: _____

MADELEINE PRESCHOOL

Tuition Schedule

2023 - 2024

	<u>Monthly</u>	<u>Annually</u>
2 Half Days/Week		
Morning - Tues/Thurs 8:00-11:30	\$268.00	\$2,680.00
3 Half Days/Week		
Morning - Mon/Wed/Fri 8:00-11:30	\$326.00	\$3,260.00
5 Half Days/Week		
Morning - Mon-Fri 8:00-11:30	\$460.00	\$4,600.00
2 Full Days/Week (<i>AM Curriculum/PM Rest Time</i>)		
Tues/Thurs 8:00-4:00	\$390.00	\$3,900.00
2 Full Days/Week (<i>4 yrs only AM Curriculum/PM Curriculum</i>)		
Tues/Thurs 8:00-4:00	\$505.00	\$5,050.00
3 Full Days/Week (<i>AM Curriculum/PM Rest Time</i>)		
Mon/Wed/Fri 8:00-4:00	\$545.00	\$5,450.00
3 Full Days/Week (<i>4 yrs only AM Curriculum/PM Curriculum</i>)		
Mon/Wed/Fri 8:00-4:00	\$605.00	\$6,050.00
5 Full Days/Week (<i>AM Curriculum/PM Rest Time</i>)		
Mon-Fri 8:00-4:00	\$810.00	\$8,100.00
5 Full Days/Week (<i>4 yrs only AM Curriculum/PM Curriculum</i>)		
Mon-Fri 8:00-4:00	\$860.00	\$8,600.00

(Madeline Preschool offers two options for full day students that enroll in the four-year-old program to either have rest time with afternoon activities in the afternoon or a shorter rest time with an afternoon session of curriculum.)

Lunchtime Fees

Lunchtime in Preschool is 11:30am. If your child is enrolled in our half day program and you wish him/her to stay late for lunchtime, the cost is \$5.00 per day. Your child may stay for lunch but half day pick-up is **NO LATER** than 12:00pm. You will receive a bill early each month for lunch fees incurred for the previous month. These fees are to be paid separately from the monthly tuition.

Tuition Schedule

Tuition is paid in ten monthly payments from July to April. All families are required to sign a contract and payment plan that commits them to monthly payments. Tuition is due on the first of the month and a late charge is assessed after the tenth. Madeleine Preschool uses “SMART Tuition” (a payment management system) for all tuition payments. There will be a \$50.00 charge annually to set up a family account.

Extra Hours

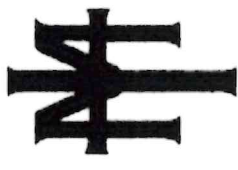
No after school day care is available at Madeleine Preschool. The before or after school day care is provided by the YMCA for Kindergarten – 8th grade.

A fee of \$1.00 per minute is charged for late pickup after 4:00 p.m., and after 12:00 p.m. on minimum days.

Madeleine Preschool



School of the Madeleine



Mission Statement

School of the Madeleine is accredited by the Western Association of Schools and Colleges (WASC) and the Western Catholic Educational Association (WCEA).

The mission of School of the Madeleine: **“Our love is not to be just words or mere talk, but something real and active.”**

1 John: 3:18

Students at School of the Madeleine learn and practice their Roman Catholic faith, discover their strengths, and grow in mind, body, and spirit.



Madeleine Preschool

School of the Madeleine

1875 Illion Street

San Diego, Ca 92110

www.schoolofthemadeleine.com

Email:

jfennessey@schoolofthemadeleine.com

**MADELEINE PRESCHOOL FULL DAY
3-YEAR-OLD CLASS DAILY SCHEDULE**

8:00-8:35AM	Welcome Activities - Free-Explorer
8:35-8:40AM	Clean Up Time
8:45-9:05AM	Circle Time: Daily Theme
9:05-9:30AM	Outdoor Play
9:30-9:40AM	Hand Washing/Prayer
9:40-10:00AM	Morning Snack
10:00-10:40AM	Morning Curriculum Block: Math, Science, Language, Art, Letter Recognition, Sequencing, Sorting, Classifying, Manipulative, Religion
10:40-11:10AM	Outdoor Play
11:10-11:15AM	Hand Washing
11:15-11:30AM	Circle Time: Music Movement
11:30-11:35AM	Half Day Pick-Up
11:30-12:00PM	Prayer/Lunch
12:00-12:30PM	Gathering/Story Time
12:30-2:30PM	Rest Time
2:30-2:45PM	Wake-Up/Put Bedding Away
2:45-3:00PM	Afternoon Snack
3:00PM-4:00PM	Outdoor Play/Activities/Parent Pick-Up

MADELEINE PRESCHOOL 4-YEAR-OLD
DAILY SCHEDULE *(with rest time)*

8:00-8:20AM	Welcoming Activities – Free Explorer
8:20-8:40AM	Outdoor Play
8:50-9:20AM	Circle Time: Daily Theme
9:25-9:30AM	Hand Washing/Prayer
9:30-9:45AM	Morning Snack
9:45-10:00AM	Outdoor Play
10:10-10:25AM	Circle Time: Music Movement
10:25-11:15AM	Morning Curriculum Block: Math, Science, Language, Art, Letter Recognition, Sequencing, Sorting, Classifying, Manipulative, Religion
11:15-11:35AM	Outdoor Play
11:35-11:40PM	Hand Washing/Prayer
11:40-12:05PM	Lunch
12:05-12:45PM	Gathering/Story Time
12:45-2:15PM	Rest Time
2:15-2:30PM	Wake-Up/Put Bedding Away
2:30-2:45PM	Afternoon Snack
2:45-4:00PM	Afternoon Activities/Parent Pick -Up

MADELEINE PRESCHOOL 4-YEAR-OLD
DAILY SCHEDULE (*with afternoon curriculum*)

8:00-8:40AM	Welcoming Activities – Free Explorer
8:45-9:05AM	Outdoor Play
9:05-9:30AM	Circle Time
9:30-9:45AM	Outdoor Play
9:45-9:50AM	Hand Washing/Prayer
9:50-10:05AM	Morning Snack
10:05-10:55AM	Morning Curriculum: Math, Science, Language, Art, Manipulatives, and Religion
10:55-11:00AM	Clean Up Time
11:00-11:20AM	Circle Time: Music, Movement
11:20-11:40PM	Pray/Lunch
11:45-12:00PM	Outdoor Play
12:00-12:05PM	Hand Washing
12:05-12:50PM	Rest Time
12:50-1:15PM	Circle Time: Daily Theme
1:15-2:25PM	Afternoon Curriculum: Math, Science, Language, Art, and Manipulatives
2:25-2:30PM	Clean Up Time
2:30-2:35PM	Hand Washing/Prayer
2:35-2:50PM	Afternoon Snack
2:50-4:00PM	Outdoor Play/Activities/Parent Pick-Up