

School of the Madeleine

REGISTRATION INFORMATION 2009-2010 SCHOOL YEAR

Thank you for your interest in School of the Madeleine. We are proud of the high standards, moral values, and academic excellence of our school, and invite you to become part of the Madeleine family.

Attached is a Program Information sheet, a Tuition and Fees schedule for the current year, and application blank(s). Wednesdays are designated as visiting days. If you are interested in visiting a classroom and/or scheduling a meeting with the principal, please call the School Office to make these appointments.

A special meeting for new parents interested in enrolling their child in the Kindergarten program will be held in the Parish Hall on Thursday, February 5, 2009 at 6:00 P.M. (Parents Only). This meeting will be an introduction to our unique developmentally-based Kindergarten. Children must be 5 years old by September 1 in order to be considered for admission.

New students are not ordinarily accepted in Grade 8.

A. APPLICATION

Applications with the required documents are to be sent to the school office . Please be sure to sign and date the application. **Incomplete application packets will not be processed and may be returned for completion.**

The following records should be attached to the Student Application form:

- a) A photocopy of the state issued birth certificate (not the hospital document) and a copy of the Baptismal Certificate. A photo copy of the (yellow) Immunization Card.
- b) A photocopy of the most recent report card or progress reports for students entering (Gr. 1-7).
- c) A photocopy of the most recent academic testing results (Gr. 1-7).
(Please make copies of these records; we are unable to make copies for you in our office.)
- d) Application fee of \$85.00 per family. This is nonrefundable.

2) If you are applying for a student entering Grades 4-7 , Letters of Recommendation are required and must be completed by a current teacher and the principal . After completion the teacher and principal should mail these letters directly to School of the Madeleine.

Applications are considered according to these guidelines: a) Families with baptized Catholic siblings currently enrolled at Madeleine Elementary; b) Registered and Supporting St. Mary Magdalene parishioners (Students baptized Catholic; c) Non Catholic siblings of currently enrolled school families; d) Catholic applicants of registered, non-supporting parishioners of St. Mary Magdalene and Catholic applicants of other Catholic parishes; e) All other interested families depending on space availability. Ability of the school to meet the needs of a particular student is always a consideration. Within the above listed categories, the school reserves the right to select the appropriate candidate(s). The final decision regarding admission is made by the Admissions Committee.

B. TESTING / INTERVIEW

You will be contacted to bring your child for a test and interview. It is anticipated that testing for students applying for grades 1 - 7th will begin the latter part of February. Kindergarten will begin testing in March.

C. ACCEPTANCE

You will be informed of the appropriate placement, and testing results. All transfer students are accepted on a probationary status, for one school semester. This period of time is designed to ensure proper adjustment to the school environment and curriculum.

Sincerely,
Donna Wittouck
Principal

rev. (12-08)

School of the Madeleine

PROGRAM INFORMATION

School of the Madeleine is a Catholic elementary school (Preschool through Grade 8) recognized throughout the Diocese for its caring Christian environment and strong academic curriculum. The School is sponsored by St. Mary Magdalene Parish, and is fully accredited by the Western Association of School and Colleges.

We are a faith community of dedicated educators. We believe in educating the whole child according to the teachings of Jesus. Accordingly, the program stresses sharing the message of Jesus, fostering community, and motivating service to others without discrimination.

Our curriculum includes the study of Religion, Mathematics, Reading, Spelling, Language Arts, Science, Social Studies, Computers, and Spanish (5-8). Specialists instruct the students in Music and Physical Education. Currently the faculty consist of 24 full time teachers and 5 part-time teachers.

School classrooms open at 8:00 am with classes beginning at 8:05 am. Dismissal is at 2:45 pm. An Extended Care program is operated by the YMCA. A qualified staff is available to students from 6:45-8:00 am and from 2:45-6:00 pm.

The goal of our Physical Education program is to provide an enjoyable and health-promoting experience for every child. P.E. classes for each grade meet twice a week and include physical fitness activities, movement concepts of space awareness and skill themes taught in the context of games.

The goal of the after school sports program, available to boys and girls in grades 3-8, is to foster friendships, provide leadership opportunities, and to help students develop a positive attitude toward sports and athletic competition. There is a fee charged for participation. Sports include football, soccer, basketball, volleyball.

Currently the school has an on-campus counselor available for students and families. This service is provided through Catholic Charities Services.

Students wear uniforms provided through Dennis Uniform Company. Certain dress-up days are held during the year.

A tuition and fee schedule for the 2008-2009 school year is included in this packet. New rates will be available in February. Each school year parents sign a financial responsibility form. This is an agreement that indicates who will pay the tuition to the school and in what amounts. The cost of education per child is significantly more than our tuition fees. Each family is required to give a minimum of 20 hours of service to the school community during the year. Families are also required to support the Parent Support Association Fund Raisers at a minimum of \$150.00 per family. This is referred to as the P.S.A. Commitment.

The Parent Support Association includes all school parents. The organization gives parents the opportunity to become acquainted with other parents, with teachers and board members, and to be informed of school business. We believe that parents are the primary educators of children, and that the P.S.A. is one of the ways we can collaborate effectively in the religious and educational process. The P.S.A. sponsors two major fund raising events each year.

rev.(12-08)

SCHOOL OF THE MADELEINE

Tuition and Fees

2008-2009

STUDENT FEES

There is a Student Fee of **\$225.00** for each child. The fee is due on **June 1, 2008** for returning students. A space for your child will be held only upon receipt of this payment no later than **June 10, 2008**. Student Fees for new students entering Madeleine (K-7) are due at the time they are accepted. Madeleine preschool students entering the Kindergarten program are considered new students; therefore student fees are due at the time of acceptance. Student fee is non-refundable.

Student Fees include the following: Textbook Rental, Workbooks, Materials, Student Insurance (required), lunch supervision, and Testing (ITBS, CogAT, Acre).

Jr. High Students add **\$12.00** to the above for Science/Computer Lab Fees.

TUITION

Tuition is paid in ten monthly payments from August to May. All families are required to sign a Tuition Contract and Payment Plan that commits them to monthly payments. Tuition is due on the first of the month and a late charge is assessed after the tenth.

(A.) Supporting Parishioners	Per Year	@ 10 Month
With 1 child in school	\$3,410.00	\$341.00
With 2 children in school	\$6,230.00	\$623.00
With 3 children in school	\$8,870.00	\$887.00
Each additional child: Add	\$ 350.00	

Supporting Parishioner Rate:

Participating and Contributing parishioners are Catholic families who are registered and have been attending weekly Mass at St. Mary Magdalene and participating in the Sacramental life of the parish, as well as supporting the parish through weekly offerings (\$10 wk) and volunteer service to the parish and school, for at least one year prior to enrollment (July to June 30).

(B.) Catholic Non-Parishioners	Per Year	@ 10 Month
With 1 child in school	\$ 4,150.00	\$ 415.00
With 2 children in school	\$ 7,540.00	\$ 754.00
With 3 children in school	\$10,750.00	\$1,075.00
Each additional child: Add	\$ 475.00	

(C.) All Other Families	Per Year	@10 Month
With 1 child in school	\$ 4,700.00	\$ 470.00
With 2 children in school	\$ 8,510.00	\$ 851.00
With 3 children in school	\$12,130.00	\$1,213.00
Each additional child: Add	\$ 750.00	

****The tuition schedule and student fees above do not include extended care costs.**

School of the Madeleine
1875 Illion Street
San Diego, CA 92110
(619) 276-6545

STUDENT APPLICATION

SCHOOL YEAR
2009-2010

Application for Grade _____
Date _____

Student Last Name _____ First Name _____ Middle _____
Address _____ City _____ Zip _____ Phone _____
Sex M _____ F _____ Date of Birth _____ Place of Birth _____ Religion _____
Parish _____ Envelope # _____
Sacrament _____ Date Received _____ Church _____ City/State _____
Baptism _____
Penance _____
First Communion _____

Check the appropriate Boxes: () Traditional () Parents Separated () Parents Divorced () Mother Remarried () Father Remarried
() Mother Deceased () Father Deceased () Mixed Religion
***If Separated/Divorced, who is the Custodial Parent? _____

Father's Last Name: _____ Mother's Maiden Name: _____
First Name: _____ MI: _____ First Name: _____ MI: _____
U.S. Citizen? Yes _____ No _____ U.S. Citizen? Yes _____ No _____
Address: _____ Address: _____
City/Zip: _____ City/Zip: _____
Cell Phone: _____ Religion _____ Cell Phone: _____ Religion _____
Occupation: _____ Occupation: _____
Place of Business: _____ Place of Business: _____
Work Phone: _____ Ext. _____ Work Phone: _____ Ext. _____
Has your child been in any Special Programs? Yes _____ No _____ Significant health/learning problems: _____
If yes, please indicate these programs: _____ How did you hear about Madeleine? _____

School now attending _____
Address _____
City, State, Zip _____
Parent/Guardian Signature: _____ Date _____
(For School Use Only)
Date Fee Paid _____ Check # _____ Received By _____ Sibling's Grade Level _____

School of the Madeleine

RECOMMENDATION FORM

Student's Name _____

Applying for the _____^{First} _____^{Middle} _____^{Last} grade in September 20 _____

Administrator/Teacher's Name _____

School of the Madeleine is a Catholic coeducational elementary school in San Diego serving grades preschool to grade 8. The student whose name appears above is applying for admission to School of the Madeleine. Your candid appraisal of his/her academic performance, intellectual promise, and special gifts will help our Admission committee in making a decision about admitting this student.

STUDENT RATING

Work and study habits:	Excellent	Good	Average	Below Average
Effort:	Excellent	Good	Average	Below Average
Intellectual ability:	Excellent	Good	Average	Below Average
Achievement related to ability:	Excellent	Good	Average	Below Average
Conduct and attitude:	Excellent	Good	Average	Below Average
Maturity in terms of grade:	Excellent	Good	Average	Below Average
Social adjustment:	Excellent	Good	Average	Below Average
Punctuality:	Excellent	Good	Average	Below Average
Self Confidence:	Excellent	Good	Average	Below Average
Parent's cooperation with school:	Excellent	Good	Average	Below Average

FURTHER COMMENTS

Special talents/aptitudes: _____

For additional comments, use the back of this sheet.

Has the student been suspended from school or been subject to serious disciplinary actions? No: _____ Yes: _____

If yes, please explain: _____

How long have you known this student? _____

In what grade(s) and subject(s) have you taught him, her? _____

School Name _____ School Telephone _____

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